LINWOOD COMMON COUNCIL CAUCUS AGENDA September 9, 2020 6:00 P.M.

NOTICE OF THIS MEETING HAS BEEN PUBLISHED IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.

1.	Roll Call	Mayor Matik	Mrs. Byrnes	Mrs. DeDomenicis
	•	Mr. Ford	Mr. Gordon	Mr. Heun
		Mr. Levinson	Mr. Paolone	
	Professionals:	Mr. Youngblood	Mr. Polistina	Mrs. Napoli
2.	Approval of Minute	es Without Formal Read	ing	
3.	Mayor's Report			
4.	Councilwoman Byr A. Neighborhood			
5.	Councilwoman DeDA. Public Works	Oomenicis		
6.	2. Ordinance as reading	mending Chapter 212 fo mending Chapter 263 V		al reading bash Ave widening project – final Panthers and the Farmers Market
7.	Councilman Gordon A. Engineering 1. Resolution Avenue pump	awarding a Contract 1	to Garrison Enterprises	for improvements to the Poplar
8.	Councilman Heun A. Public Safety 1. Ordinance a	nmending Chapter 99 Br	rush, Grass, and Weeds –	first reading
	Councilman Levins			

1. Resolution canceling second half 2020 sewer billing at 2019 West Avenue due to the

10. Council President Paolone

demolition of a structure

- A. Administration
 - 1. Fire House
- 11. Mr. Youngblood

LINWOOD COMMON COUNCIL AGENDA OF REGULAR MEETING September 9, 2020

CALL TO ORDER

NOTICE OF THIS MEETING HAS BEEN PUBLISHED IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.

FLAG SALUTE:

Councilwoman June Byrnes

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

ORDINANCES

10 OF 2020 AN ORDINANCE AMENDING CHAPTER 212 RENTAL PROPERTY OF

THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH

ARE INCONSISTENT HEREWITH.

FIRST READING:

August 12, 2020

PUBLICATION:

August 17, 2020

PASSAGE:

September 9, 2020

11 OF 2020

AN ORDINANCE AMENDING CHAPTER 263 VEHICLES AND TRAFFIC, ARTICLE I GENERAL REGULATIONS OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT

HEREWITH.

FIRST READING:

August 12, 2020

PUBLICATION: PASSAGE:

August 17, 2020 September 9, 2020

12 OF 2020

AN ORDINANCE AMENDING CHAPTER 99 BRUSH, RASS AND WEEDS, ARTICLE II, HIGH GRASS AND WEEDS, SECTION 7, FAILURE TO COMPLY; COST TO BECOME LIEN ON PROPERTY OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERTORFORE ADOPTED THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

FIRST READING:

September 9, 2020

PUBLICATION:

September 14, 2020

PASSAGE:

September 23, 2020

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, Consent Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

153-2020 A Resolution authorizing an Alliance Agreement with the County of Atlantic for

a Drug Abuse and Alcohol Education and Prevention Program

154-2020 A Resolution authorizing the cancellation of 2020 Final/2021 Preliminary taxes due to tax exempt status for Block 16.01 Lot 31.03 located at 4 Candlewood

Drive in the City of Linwood

155-2020 A Resolution authorizing the cancellation of the second half 2020 sewer billing

due to demolition of a structure for Block 1 Lot 20.01 located at 2019 West

Avenue in the City of Linwood

Linwood Common Caucus Agenda of Regular Meeting 09/09/2020 Page 2

RESOLUTIONS WITHIN CONSENT AGENDA (continued)

156-2020 A Resolution approving temporary signage for the Linwood Panthers

157-2020 A Resolution approving temporary signage for the Linwood Farmers Market

158-2020 A Resolution awarding a Contract to Garrison Enterprises for improvements to

the Poplar Avenue Pump Station

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

ORDINANCE NO. 10, 2020

AN ORDINANCE AMENDING CHAPTER 212 RENTAL PROPERTY OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 212, Section 212-1 Definitions is hereby amended to read as follows:

DWELLING UNIT - A building, structure or part thereof having cooking, sleeping and sanitary facilities designed for or occupied by one family and which is entirely separated from any other dwelling unit in the building or structure in the building by vertical walls or horizontal floors, unpierced, except for access to the outside or a common cellar. The word "dwelling" shall not include boarding or rooming houses, hotels, motels or other structures designed or used for transient residence.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 3: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 4: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

FIRST READING: August 12, 2020 PUBLICATION: August 17, 2020 PASSAGE: September 9, 2020

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, August 12, 2020 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on September 9, 2020.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK
DARREN MATIK, MAYOR

ORDINANCE NO. 11, 2020

AN ORDINANCE AMENDING CHAPTER 263 VEHICLES AND TRAFFIC, ARTICLE I GENERAL REGULATIONS OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 263, Article I. General Regulations, Section 263-4 Prohibited parking; stopping or standing; time limit parking; snow emergencies; violations and penalties is hereby amended to add the following:

Name of Street	Side	Location
Wabash Avenue	West	From School House Drive to
		Patcong Avenue

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 3: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 4: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

FIRST READING: August 12, 2020 PUBLICATION: August 17, 2020 PASSAGE: September 9, 2020

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, August 12, 2020 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on September 9, 2020.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLE	RK
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DARREN MATIK MAYOR	

ORDINANCE NO. 12, 2020

AN ORDINANCE AMENDING CHAPTER 99 BRUSH, GRASS AND WEEDS, ARTICLE II, HIGH GRASS AND WEEDS, SECTION 7, FAILURE TO COMPLY; COST TO BECOME LIEN ON PROPERTY OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 99, Brush, Grass and Weeds, Article II, High Grass and Weeds, Section 7, Failure to comply; cost to become a lien on property is hereby amended as follows:

99-7. FAILURE OT COMPLY; COST TO BECOME LIEN ON PROPERTY

In the event of the failure of the owner so notified to abate the condition within 15 days from the date of the notices aforesaid, the Code Enforcement Official may cause the removal or abatement of such condition or conditions, and in such case, the office in charge of removal or abatement shall certify in writing to the Code Enforcement Official the cost thereof, which cost, if found correct, shall be charged against said land, and the amount so charged shall forthwith become a lien upon said land and shall be assessed and levied upon said land and shall bear interest of the same rate as taxes and shall be collected and enforced by the same officer in the same manner as taxes. Said notice of lien shall be filed with the Municipal Tax Collector of the City of Linwood.

Section 2 All ordinances or portions thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

<u>Section 3</u> If any portion of this ordinance is declared to be invalid by a court of competent jurisdiction, it shall not affect the remaining portions of the ordinance which shall remain in full force and effect.

Section 4 This Ordinance shall take effect in the time and manner prescribed by law.

FIRST READING: September 9, 2020 PUBLICATION: September 14, 2020 PASSAGE: September 23, 2020

The within Ordinance was introduced at a meeting of the Common Council of the City of
Linwood, County of Atlantic and State of New Jersey held on, September 9, 2020 and will be
further considered for final passage after a public hearing thereon at a meeting of said Common
Council on September 23, 2020.

EIGH ANN NAPOLI, RMC, MUNICIPAL CLERK
DARREN MATIK, MAYOR

RESOLUTION NO. 153, 2020

A RESOLUTION AUTHORIZING AN ALLIANCE AGREEMENT WITH THE COUNTY OF ATLANTIC FOR A DRUG ABUSE AND ALCOHOL EDUCATION AND PREVENTION PROGRAM

WHEREAS, an Alliance Agreement has been presented to the City of Linwood by the County of Atlantic for the purpose of subcontracting with the City of Linwood to conduct a Drug Abuse and Alcohol Education Prevention Program in conjunction with P.L. 1989 which creates an alliance to prevent alcoholism and drug abuse; and

WHEREAS, the Common Council of the City of Linwood is desirous of entering into the aforesaid Contract with the County of Atlantic for the purpose of conducting a Drug Abuse and Alcohol Education and Prevention Program;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Linwood that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract on behalf of the City of Linwood with the County of Atlantic for the purpose of conducting a Drug Abuse and Alcohol Education and Prevention program in accordance with the requirements of the Alliance Grant Program.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of September, 2020.

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	DARRE	N MA'	TIK, MAY	OR		
APPROVED:			,			

RESOLUTION NO. 154, 2020

A RESOLUTION AUTHORIZING THE CANCELLATION OF 2020 FINAL / 2021 PRELIMINARY TAXES DUE TO TAX EXEMPT STATUS FOR BLOCK 16.01 LOT 31.03 LOCATED AT 4 CANDLEWOOD DRIVE IN THE CITY OF LINWOOD

WHEREAS, ROBERT L. SISTLER JR. is the owner of Block 16.01 Lot 31.03 located at 4 CANDLEWOOD DRIVE in the taxing district of the City of Linwood; and

WHEREAS, ROBERT L. SISTLER JR. made application to the Tax Assessor of the City of Linwood for Property tax Exemption due to his 100% Permanently Disabled Veteran status and the Tax Assessor for the City of Linwood granted the exemption for ROBERT L. SISTLER JR. as of JULY 6,2020;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that the Tax Collector is hereby authorized, empowered and directed to cancel the $3^{\rm rd}$ & $4^{\rm th}$ quarter taxes for 2020 and $1^{\rm st}$ & $2^{\rm nd}$ quarter taxes for 2021 for the property known as Block 16.01 Lot 31.03 assessed in the name of ROBERT L. SISTLER JR.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of September, 2020.

	LEIGH	ANN	NAPC	LI,	RMC,	MUNICIPAL	CLERK
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	DARREI	N MA	LIK,	MAY	JK		
APPROVED:							

RESOLUTION NO. 155, 2020

A RESOLUTION AUTHORIZING THE CANCELLATION OF THE SECOND HALF 2020 SEWER BILLING DUE TO DEMOLITION OF A STRUCTURE FOR BLOCK 1 LOT 20.01 LOCATED AT 2019 WEST AVENUE IN THE CITY OF LINWOOD

WHEREAS, Canvasback, LLC is the owner of Block 1 Lot 20.01 located at 2019 West Avenue in the taxing district of the City of Linwood; and

WHEREAS, the structure located at 2019 West Avenue was demolished in March 2020 therefore the second half sewer billing in the amount of \$185.00 should be canceled;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that the Tax Collector is hereby authorized, empowered and directed to cancel the second half 2020 sewer billing in the amount of \$185.00 for the property known as Block 1 Lot 20.01 assessed in the name of Canvasback, LLC.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of September, 2020.

	LEIGH	ANN	NAPOLI,	RMC,	MUNICIPAL	CLERK
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APPROVED:	DARREI	N MA	TIK, MAY	OR		
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RESOLUTION NO. 156, 2020

A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR THE LINWOOD PANTHERS

WHEREAS, the Linwood Panthers have requested permission for temporary signage along the fence at All Wars Memorial Park and the Bike Path; and

WHEREAS, the Linwood Panthers have requested to display 2'x4' grommeted coroplast sponsorship signs zip tied to the chain link fence on the bike path from September 10, 2020 to November 30, 2020; and

WHEREAS, temporary signage needs approval by City Council; and

WHEREAS, the Common Council is desirous of approving said
request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that permission for the placement of temporary sponsorship signs, measuring 2'x4', are hereby granted to the Linwood Panthers based on the following conditions;

- 1.) Signs shall not be internally illuminated or electrically activated.
- 2.) Signs shall not block any site triangle for access and egress points of travel.
- 3.) Signs shall be securely fastened to fence.
- 4.) Number of signs shall not exceed twenty-five.

BE IT FURTHER RESOLVED, that the sponsorship signs shall be permitted for a period beginning on September 10, 2020 and ending on November 30, 2020.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of September, 2020.

	LEIGH	ANN	NAPOLI,	RMC,	MUNICIPAL	CLERK
		.T N/17\1	PTV MAY	O.D.		
APPROVED:	DARREI	N MA.	rik, May	UK		

RESOLUTION NO. 157, 2020

A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR THE LINWOOD FARMERS
MARKET

WHEREAS, the Linwood Farmers Market has requested permission for ten temporary lawn signs advertising the Farmers Market; and

WHEREAS, the temporary lawn signs are requested to be installed on the bike path, All Wars Memorial Park, and at Linwood City Hall in the City of Linwood; and

WHEREAS, all temporary signage needs approval by City Council; and

WHEREAS, the Common Council is desirous of approving said
request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that permission for the placement of ten temporary lawn signs advertising the Farmers Market is hereby granted to the Linwood Farmers Market based on the following conditions;

- 1.) Signs shall not be internally illuminated or electrically activated.
- 2.) Signs shall not be in the public Right-of-Way.
- 3.) Signs shall not block any site triangle for access and egress points of travel.

BE IT FURTHER RESOLVED, that the temporary lawn signs shall be permitted for a period beginning on September 10, 2020 and ending on November 1, 2020 and to be removed weekly during that period.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of September, 2020.

	LEIGH	ANN	NAPOLI,	RMC,	MUNICIPAL	CLERK
	DARRE	N MA	rik, may	OR		
APPROVED:	_					

RESOLUTION NO. 158, 2020

A RESOLUTION AWARDING A CONTRACT TO GARRISON ENTERPRISES FOR IMPROVEMENTS TO THE POPLAR AVENUE PUMP STATION

WHEREAS, quotes have been received with regard to Improvements to the Poplar Avenue Pump Station; and

WHEREAS, all quotes have been reviewed and a recommendation has been made with regard to same;

- NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Contract for Improvements to the Poplar Avenue Pump Station be and is hereby awarded to Garrison Enterprises, 211 W Elmer Road, Vineland, New Jersey 08360, for an amount of \$16,800.00 in accordance with the quote attached hereto and made a part hereof;
- BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute an Agreement on behalf of the City of Linwood with Garrison Enterprises with regard to the aforesaid services.
- **BE IT FURTHER RESOLVED,** that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.
- I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of September, 2020.

	LEIGH	ANN	NAPOLI	, RMC,	MUNICIPAL	CLERK
	DARREN	MAT	CIK, MA	YOR		
APPROVED:	<u>, , , , , , , , , , , , , , , , , , , </u>					

CITY OF LINWOOD

Memo

To: Mayor and Members of Council

From: Anthony Strazzeri, CFO

cc: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk

Date: 09-08-2020

Re: Availability of Funds – Poplar Ave Pump Station Bypass System Installation

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$16,800.00 are available under Capital Ordinance 03-2020 E Sewer Improvements. Funds will be encumbered to Garrison Enterprises, Inc. 211 West Elmer Road Vineland, NJ 08360-6309.



Vincent J. Polistina, PE, PP, CME Craig R. Hurless, PE, PP, CME Ronald N. Curcio, PE, PP Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

September 9, 2020

Mr. Ralph Paolone, Council President and Council Members The City of Linwood 400 Poplar Avenue Linwood, NJ 08221

Re:

Poplar Avenue Pump Station Bypass System Installation

City of Linwood PA No. 7501.08

Dear Council President Paolone and Council Members:

On Friday, September 4th, at 11:00 A.M., informal bids were received for a wet tap of the existing force main from the Poplar pump station and the installation of a system which will allow for bypass pumping of the station. The bypass system will be necessary for the complete rehabilitation of the station and will allow for continued operation of the station in the event of an emergency. A total of three (3) contractors picked up bid documents during the bidding period and three (3) contractors submitted a bid for the project. The bids are tabulated below in order from the lowest to the highest for the total bid:

Bidders Name	Base Bid
Garrison Enterprises	\$ 16,800.00
Seashore Associated Mechanical	\$ 17,200.00
Lafayette Construction	\$ 19,850.00

Based on an analysis of the bids received the bid submitted Garrison Enterprises is the lowest responsive bid and appears favorable to the City. Garrison Enterprises is experienced in the work required for this project.

Subject to the appropriation of City funds, we would recommend awarding the Contract in the amount of \$16,800.00 to Garrison Enterprises of Vineland, New Jersey.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

Vincent J. Polistina, PE City Engineer

Cc:

Leigh Ann Napoli, City Clerk

Anthony Strazzeri, Chief Financial Officer